

Dedicated Nursing Associates & DNA
Safety Committee Meeting Minutes

Date of Meeting: 06/26/2020
Time of Meeting: 02:00 PM
Location of Meeting: Teleconference. Conference Line: 412-430-0330, 289688 - 4419

1. **Roll Call**
2. **Review agenda for this meeting.**
3. **Review and approve last month's meeting minutes.**
4. **Review of workplace accidents that have occurred since the last meeting; discuss contributing cause, root cause, and corrective actions.**
5. **Review the status of old business and the committee's suggested corrective actions.**
 - o **Article on Managing and Preventing Hypoglycemia**
6. **– New Business**
 - o **Article on “OSHA Workplace Violence in Healthcare – Understanding the Challenge”**
 - o **Discuss workers comp issues and go over ones that are consistently happening**
 - o **Next Member to come up with next topics for discussion**
7. **Recommendations to management**

Dedicated Nursing Associates & DNA
Safety Committee Minutes

Meeting Date: 06/26/2020	Time meeting started: 02:00 PM
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Meeting Chairperson: Danielle Reilly
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<u>Present</u>	<u>Absent</u>
Nikki Raveling	Chris Young
Amber Lukcik	
Christina Zappa	
Heidi Zedlar	
Danielle Reilly	
Melissa Spagnol	
Jenna Highfield	
Roya Fashandi	

Agenda for today's meeting was reviewed by all members: Yes No

Previous meeting minutes from (05/2020) were read and approved: Yes No

Review of Accidents/Incidents Since the Last Meeting (employee, non-employee, vehicle accidents, near misses, property, & other)

Date	Injury Causation (Description)	Assignment/ Client/WC Company	Injured Body Part (Body Part, Left/Right, Lower/Upper)	Follow Up (Communication, Contact Facility, Treatment, Education, etc.)	Recommended Corrective Action	Is Claim Ongoing? Current Outcome
6/6/2020	Needle Stick. Stuck with needle when pulling the safety guard back down over the needle	Long Term Care, Travel, Ohio BWC	Right Middle Finger	-sought treatment at Urgent Care -emailed WC info on 6/8/2020 -Emailed Needle Stick education on 6/11/2020	Corrective action emailed	IW returned to work on 6/7/2020
6/4/2020	Combative patient. Resident was following the laundry employee in the hallways. In attempts to get him back to his room, he grabbed IW arm, twisted it and shoved her arm back with force	Long Term Care, STAR, Key Risk	Right Shoulder/Upper Arm	-Issued work restrictions on 6/4/2020. -Saw ortho on 6/23/2020 will be scheduled for an MRI -Called facility to determine protocol for combative patients, no response. -Emailed combative patient education on 6/25/2020	If facility does have combative patient protocol, they would need to follow protocol. Provide follow up date . Be aware of patient history	Currently ongoing. Pending MRI appointment
6/14/2020	Combative Resident kicked IW in the stomach during a transfer	Long Term Care, PRN Key Risk	Abdomen	-Sought initial treatment on 6/15/2020 -issued full duty release on 6/16/2020 -Emailed combative patient education on 6/25/2020	Follow up with facility on combative patient protocol. No history of combativeness. Education emailed.	IW returned to work on 6/17/2020
6/20/2020	Back strain when rolling a resident away from him and then back towards him. Bed was lifted upwards via bed remote to mid stomach level when strain occurred	Long Term Care, PRN, Ohio BWC	Low to mid back and left leg	-Sought initial treatment on 6/20/2020. -Required follow up Occupation Medicine Appointment. -Scheduled follow-up appointment 6/30/2020. -Emailed Ergonomics and Safe Patient	Education emailed.	Currently ongoing, next appt 6/30/2020

				Handling and Mobility education on 6/25/2020		
6/16/2020	Slip/Trip/Fall. Slipped on wet floor and hit wall with right shoulder & hit back of head. IW knew the floor was wet, but proceeded to walk on the wet floor.	Long Term Care, STAR, Ohio BWC	Back of head, right shoulder, elbow, hip and knee	-Sought treatment 6/16/2020 at WorkHealth Mansfield -Emailed NIOSH Slip, Trip and Fall Prevention for Healthcare Workers	Emailed education.	Currently ongoing next appointment 7/01/2020
6/21/2020	Back strain. IW was pushing client up on his side to clean him. Felt a clicking in her vertebrae. Has had 4 vertebrae fused prior to injury	Homecare, Home Health Aide, Eastern Alliance	Lower Back	-Sought treatment at MedExpress was given restrictions has a follow up appointment 6/28/2020 -Emailed Ergonomics and Safe Patient Handling and Mobility education 6/25/2020	Emailed education. Proper body mechanics in regard to no pushing. Post test in relation to moving a resident	Currently ongoing, next appointment 6/28/2020
6/24/2020	Slip/Trip/Fall while exiting the building down 5-6 steps in a stairwell	Corporate, Key Risk	Right Knee	-Sought treatment at MedExpress on 6/24/2020	Educated on how to properly use handrail on stairwell and be more aware of surroundings.	IW returned to work the same day, 6/24/2020

Status / Progress of Uncompleted Old Business

<u>Old Business Item:</u>	<u>Updates:</u>
Managing and Preventing Hypoglycemia	Uploaded to DNA Website

New Business (Round Table Discussion)

<u>Committee Member Name:</u>	<u>Topic / Hazard Identified:</u>	<u>Responsibility Assigned To Whom & Action To Be Taken:</u>
<i>Christina</i>	OSHA Workplace Violence in Healthcare – Understanding the Challenge	Upload to DNA website - Jenna
<i>Group</i>	<i>Discuss new incidents</i>	

Other Reports or Guest Speakers

<u>Guest Name:</u>	<u>Topic Discussed / Presented to the Group</u>

Meeting Adjourned:	2:20 PM
Next Meeting:	7/2020
Meeting Minutes Completed By: Jenna Highfield	

- *A copy of these minutes & the agenda should be distributed to all company employees or posted where all employees have access to them.*
- *These meeting minutes should be attached to the corresponding agenda and sign-in sheet, and kept on file with your safety committee records.*
- *Please be certain that the date of the sign-in sheet, agenda, and minutes are all the same for each meeting.*
- *You must maintain these records for at least FIVE years.*