

## **DNA Field Staff Benefits**

Welcome to DNA! DNA is excited to offer the following comprehensive benefits package to each employee. We look forward to working with you.

# **Weekly Pay**

Direct Deposit Employee Pay Card – Wisely

## Paid Time Off (PTO)

For every thirty (30) hours worked, employee accrues one (1) hour of PTO

Maximum PTO accrual balance of 4 weeks (160 hours)

Employee may cash out PTO throughout the year

PTO can be cashed out 5 days at a time within a 30-day period

### **Health Insurance**

### **Medical Insurance - Essential Staff Care**

Minimum Essential Coverage (MEC), Fixed Indemnity, Dental, Vision, Short Term Disability & Life

### 401 K

Eligibility criteria: 1 year service, 1,000 hours worked & age 18 or older
4% total match (3% match on 100% EE contribution, 50% match between 3-5% EE contribution)

Roth deferrals permitted

Employee immediately 100% vested

### **Paid Holidays**

Martin Luther King Jr. Day
Easter
Memorial Day
Independence Day
Labor Day

Thanksgiving Day
Christmas Eve starting at 3:00pm
Christmas Day
New Year's Eve starting at 3:00pm
New Year's Day

If you have any questions regarding the offered benefits, please contact the HR Dept at (724) 252-8336 or HR@DedicatedNurses.com.