

Dedicated Nursing Associates & DNA
Safety Committee Meeting Agenda – Key Risk

Date of Meeting: 6/30/2021

Time of Meeting: 11:30 AM

Location of Meeting: Suite 202 Conference Room or Teleconference. Conference Line: 267-930-4000, Participant Code: 450-366-173

1. **Roll Call**
2. **Vote in new member**
2. **Review agenda for this meeting.**
3. **Review and approve last month’s meeting minutes.**
4. **Review of workplace accidents that have occurred since the last meeting; discuss contributing cause, root cause, and corrective actions.**
5. **Review the status of old business and the committee’s suggested corrective actions.**
 - **Article on ” Slips, Trips and Falls of Healthcare Workers “**
6. **– New Business**
 - **Article on “Recommendations for Turning Patients With Orthopedic Impairments “**
 - **Discuss workers comp issues and go over ones that are consistently happening.**
 - **Discuss status/progress of Committee Goals**
 - **Next Member to come up with next topics for discussion**
7. **Recommendations to management**

Dedicated Nursing Associates & DNA
Safety Committee Agenda

Meeting Date: 6/30/2021	Time meeting started: <i>11:30 AM</i>
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Meeting Chairperson: Danielle Reilly

<u>Present</u>	<u>Absent</u>
Ashton Hamer	Chris Young
Cassie Angelone	Melissa Spagnol
Heidi Zedlar	
Christina Zappa	
Danielle Reilly (Virtual)	
Ashley Lee (Virtual)	
Nikki Raveling (Virtual)	

Agenda for today's meeting was reviewed by all members: Yes No

Previous meeting minutes from (5/2021) were read and approved: Yes No

Review of Accidents/Incidents Since the Last Meeting (employee, non-employee, vehicle accidents, near misses, property, & other)

Date	Injury Causation (Description)	Assignment /Facility	Injured Body Part (Body Part, Left/Right, Lower/Upper)	Follow Up (Communication, Contact Facility, Treatment, Education, etc.)	Recommended Corrective Action	Is Claim Ongoing? Current Outcome
6/7/21	The IW confronted a combative patient who had a butter knife. The IW used a pillow to grab the patient's hand. During this process, the IW's back and leg began to hurt.	Per Diem Vestral Park Rehabilitation and Nursing Center Nursing Home	Back and L Leg	Emailed Education on Combative Patient Acknowledgment Received 6/15/2021	Facility should have de-escalation policy and normally the employee should follow the de-escalation policy.	Closed Signed Refusal of Treatment
6/9/21	The IW came into the patient's room while they were confused and trying to get out of bed. The IW assisted with repositioning the patient back into the bed. They notice pain after assisting.	Contract Wellbridge of Novi Nursing Home	L Shoulder Lower Back	Emailed Education on Safe Patient Handling	Have branch assist with getting acknowledgment of education.	Open Restrictions Follow Up appt 6/28/21
6/15/21	A resident began to trip and fall the IW went to assist the resident. The IW then tripped on the resident's walker and rolled their ankle.	Per Diem Thrive at Jones Farm Assisted Living	R Ankle/Foot	Emailed Education on Slips, Trips and Falls	Awareness of surroundings.	Closed Full Duty Release 6/17/2021
6/16/21	The IW reached for a wash basin that was on a window seal and knocked over a footboard that was being stored on the	Per Diem Baldwin Health Care Nursing Home	L Shin	Emailed Education on Awareness of Surroundings	Just continue to be aware of surroundings.	Closed Full Duty Release 6/21/21

	radiator. The board struck their leg.					
6/17/21	The caregiver was rolling a 2-assist resident in bed alone to change them. The CG did ask for assistance, but the aide had lifting restrictions. After the CG began to feel lower pressure in their abdomen. The CG is 31 weeks pregnant and thought they were going into early labor.	Contract Canterbury On the Lake Retirement Home	Lower Abdomen	Emailed Education on Safe Lifting	If the aide had lifting restrictions, there had to be another facility employee (LPN, RN, etc.) on the floor/unit to assist with lifting especially with being pregnant.	Closed Fully Duty Release 6/17/2021
6/20/21	The IW was assisting a resident with changing. The resident punched them one time in the stomach w/o warning. The IW was able to calm the resident down and complete the care of the resident.	Contract The Village at Morrisons Cove Retirement Home	Abdomen	Emailed Education on Combative Patients	No additional action is recommended	Closed Signed Refusal of Treatment
6/22/21	The IW was changing a resident with the assistance of another CNA. The resident was rolled towards the IW and the resident was pushing against a side table and the IW. The IW stated their back began to hurt.	Per Diem Oak Forest Health and Rehab Nursing Home	Lower Back	Emailed Education on Safe Lifting	Not allowed to push against the employee but rather put their hands on the side reel. Unsure of employee's thought process/intentions.	Closed Signed Refusal of Treatment
6/26/21	The IW was assisting w/ turning a patient in bed. The patient moved unexpectedly and became resistant to care.	Contract Brunswick Health & Rehab Center	R Shoulder	Emailed Education on Safe Patient Handling & Patient Handling Guidelines for Uncooperative Patients	No further corrective action recommended	Closed Signed Refusal of Treatment

		Rehabilitati on Center				
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Status / Progress of Uncompleted Old Business

<u>Old Business Item:</u>	<u>Updates:</u>
<i>Slips, Trips and Falls of Healthcare Workers</i>	Uploaded to DNA Website

New Business (Round Table Discussion)

<u>Committee Member Name:</u>	<u>Topic / Hazard Identified:</u>	<u>Responsibility Assigned To Whom & Action To Be Taken:</u>
<i>Group</i>	<i>Discuss new incidents</i>	
<i>Group</i>	<i>Article on: "Recommendations for Turning Patients with Orthopedic Impairments "</i>	
<i>Group</i>	<i>Update on Goals</i>	

Status/Progress on Committee Goals

<u>Goal:</u>	<u>Updates/Action to be taken:</u>
ReEmployAbility	Looking at a potential submission to ReEmployAbility of an ongoing injury claim. Will be reevaluating after next follow up appointment.
Transitional Duty	Christina waiting on Executive Team review and approval of contract addendums. All other documents are completed and ready to be used.

Other Reports or Guest Speakers

<u>Guest Name:</u>	<u>Topic Discussed / Presented to the Group</u>

Meeting Adjourned:	6/30/2021, 11:50 AM
Next Meeting:	7/2021
Meeting Minutes Completed By: Ashton Hamer	

- *A copy of these minutes & the agenda should be distributed to all company employees or posted where all employees have access to them.*

- *These meeting minutes should be attached to the corresponding agenda and sign-in sheet, and kept on file with your safety committee records.*

- *Please be certain that the date of the sign-in sheet, agenda, and minutes are all the same for each meeting.*

- *You must maintain these records for at least FIVE years.*