

**Dedicated Nursing Associates & DNA**  
**Safety Committee Meeting Agenda – Eastern Alliance**

**Date of Meeting:** 12/21/2021

**Time of Meeting:** 11:00 AM

**Location of Meeting:** *Suite 202 Conference Room or Teleconference. Conference Line: 267-930-4000, Participant Code: 097-986-555*

1. **Roll Call**
2. **Review agenda for this meeting.**
3. **Review and approve last month’s meeting minutes.**
4. **Review of workplace accidents that have occurred since the last meeting; discuss contributing cause, root cause, and corrective actions.**
5. **Review the status of old business and the committee’s suggested corrective actions.**
  - **Article on “Patient Care Transfer Techniques”**
6. **– New Business**
  - **Article on “ Violence Occupational Hazard in Hospitals ”**
  - **Discuss workers comp issues and go over ones that are consistently happening**
  - **Discuss status/progress of Committee Goals**
  - **Next Member to come up with next topics for discussion**
7. **Recommendations to management**

## Safety Committee Agenda

<b>Meeting Date: 12/21/2021</b>		<b>Time meeting started:</b> <i>11:00 AM</i>	
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<b>Meeting Chairperson:</b> <b>Danielle Reilly</b>	
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<u>Present</u>	<u>Absent</u>
Ashton Hamer	Chris Young
Michael Mucci	Melissa Spagnol
Christina Zappa	Cassandra Angelone
Heidi Zedlar	
Danielle Reilly	
Nikki Raveling	
Ashley Lee	
Hannah Sabo	

**Agenda for today's meeting was reviewed by all members:   x   Yes    No**

**Previous meeting minutes from (1/2022) were read and approved:   x   Yes    No**

**Review of Accidents/Incidents Since the Last Meeting (employee, non-employee, vehicle accidents, near misses, property, & other)**

<b>Date</b>	<b>Injury Causation (Description)</b>	<b>Assignment /Facility</b>	<b>Injured Body Part (Body Part, Left/Right, Lower/Upper)</b>	<b>Follow Up (Communication, Contact Facility, Treatment, Education, etc.)</b>	<b>Recommended Corrective Action</b>	<b>Is Claim Ongoing? Current Outcome</b>
12/10/2021	IW was helping a patient who wanted to stand. Patient started to act like he was going to fall. IW helped catch him & the IW and another CNA placed the patient on the floor & called for assistance	Per Diem Mosser Nursing Home Nursing Home	Muscle Strain/Lower Back	Emailed 12/15/21- Safe Patient Handling / Following Care Plan / Hoyer Lift Instructions	None Follow up to see if they reviewed trainings	Closed Signed Refusal of Treatment
12/19/2021	IW was feeding a resident and the resident became combative and punched the IW in the face	Contract White Haven State Center Nursing Home	(L) Eye / Bruised Forehead		The Art of De-Escalation None	Closed Signed refusal of treatment

**Status / Progress of Uncompleted Old Business**

<b>Old Business Item:</b>	<b>Updates:</b>
<i>“Patient Care Transfer Techniques “</i>	Uploaded to DNA Website

## New Business (Round Table Discussion)

<u>Committee Member Name:</u>	<u>Topic / Hazard Identified:</u>	<u>Responsibility Assigned to Whom &amp; Action To Be Taken:</u>
Group	Discuss new incidents	
Group	Article on: " Violence Occupational Hazard in Hospitals "	sent to marketing to upload to the website
Group	Update on Goals	

## Status/Progress on Committee Goals

<u>Goal:</u>	<u>Updates/Action to be taken:</u>

## Other Reports or Guest Speakers

<u>Guest Name:</u>	<u>Topic Discussed / Presented to the Group</u>

<b>Meeting Adjourned:</b>	12/21/2021
<b>Next Meeting:</b>	1/2022
<b>Meeting Minutes Completed By:</b> Nikki Raveling	

- *A copy of these minutes & the agenda should be distributed to all company employees or posted where all employees have access to them.*
- *These meeting minutes should be attached to the corresponding agenda and sign-in sheet, and kept on file with your safety committee records.*
- *Please be certain that the date of the sign-in sheet, agenda, and minutes are all the same for each meeting.*
- *You must maintain these records for at least FIVE years.*