

Dedicated Nursing Associates & DNA
Safety Committee Meeting Agenda – Key Risk

Date of Meeting: 10/21/2021

Time of Meeting: 2:00 PM

Location of Meeting: *Suite 202 Conference Room or Teleconference. Conference Line: 267-930-4000, Participant Code: 450-366-173*

1. **Roll Call**
2. **Review agenda for this meeting.**
3. **Review and approve last month's meeting minutes.**
4. **Review of workplace accidents that have occurred since the last meeting; discuss contributing cause, root cause, and corrective actions.**
5. **Review the status of old business and the committee's suggested corrective actions.**
 - **Article on "What is a Care Plan and Why Should I Care?"**
6. **– New Business**
 - **Article on "Preventing Slips and Falls for Nurses"**
 - **Discuss workers comp issues and go over ones that are consistently happening.**
 - **Discuss status/progress of Committee Goals**
 - **Next Member to come up with next topics for discussion**
7. **Recommendations to management**

Dedicated Nursing Associates & DNA
Safety Committee Agenda

Meeting Date: 10/21/2021		Time meeting started:	<i>2:00 PM</i>
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Meeting Chairperson: Danielle Reilly	
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<u>Present</u>	<u>Absent</u>
Nikki Raveling	Chris Young
Ashton Hamer	Melissa Spagnol
Michael Mucci	
Casandra Angelone	
Christina Zappa	
Heidi Zedlar	
Danielle Reilly	
Ashley Lee	

Agenda for today's meeting was reviewed by all members: Yes No

Previous meeting minutes from (9/2021) were read and approved: Yes No

Review of Accidents/Incidents Since the Last Meeting (employee, non-employee, vehicle accidents, near misses, property, & other)

Date	Injury Causation (Description)	Assignment /Facility	Injured Body Part (Body Part, Left/Right, Lower/Upper)	Follow Up (Communication, Contact Facility, Treatment, Education, etc.)	Recommended Corrective Action	Is Claim Ongoing? Current Outcome
10/7/21	The IW was picking a patient up off the floor. The patient pushed her causing her pain in her left shoulder, back and neck.	Per Diem Nursing Home Promedica Skilled Nursing	L Shoulder, back and neck	Education Emailed-Combative Patient Education, Art of De-Escalation & Dealing with Uncooperative Patients	Follow-up on education.	Ongoing Follow Up on 10/22/21
10/7/21	The IW heard yelling and stood up quickly. The IW struck their shin on an open drawer.	Contract Nursing Home Cedar Haben Healthcare Center	L Shin	Education Emailed-Awareness of Surrounding	Follow-up on education.	Closed Signed Refusal of Treatment
10/7/21	The IW placing a pillow behind a resident's head. The IW was on the R side of the bed and using their L hand to place the pillow. The resident grabbed their R arm and pulled them down toward them with no warning. The IW stated they had a previous injury about a year ago on the R shoulder and had to complete PT as well.	Contract Nursing Home Westmoreland Manor	R Shoulder	Education Emailed-Combative Patient Education, Art of De-Escalation & Dealing with Uncooperative Patients Response received 10/21/21	NA	Closed Full Duty Release 10/12/2021
10/8/21	A dementia patients pager went off the IW stated they were walking quickly to check the page when they stepped wrong and twisted their ankle.	Contract Nursing Home Fairview Manor	L Ankle and Foot	Education Emailed-Slip, Trip and Fall Prevention for Healthcare Workers, & Awareness of Surroundings	No, Follow-up with WC on other orthopedic to see about scheduling	On Going Orthopedic follow up 11/23/21

10/9/21	The IW was unaware of water being spilt on the floor. The IW slipped on the water. Their foot slipped under the table and their foot went under the tables wheel.	Contract Nursing Home ManorCare North Hills	R Ankle	Education Emailed-Slip, Trip and Fall Prevention for Healthcare Workers	Send education on awareness of surroundings	Closed Full Duty Release 10/12/21
10/9/21	The IW was moving a patient's bed away from cords. When the IW pulled on the foot board it snapped off. The IW jerked back and stumbled.	Per Diem Nursing Home Good Samaritan Health & Rehab	R Knee	Education Emailed-How to Move a Hospital Bed Response Received 10/20/21	Follow-up with necessary individuals. Follow up with Key Risk	On Going Signed Refusal of Treatment Update-sought treatment light duty restrictions
10/14/21	With the assistance of another nurse the IW rolled a resident who weighed 350lbs. The IW stated they pushed the resident over to begin a change. They completed the change. The IW stated she felt a strain in their lower back.	Per Diem Nursing Home Promedica Skilled Nursing & Rehab-Greentree	Lower Back Strain	Education Emailed-Turning and Repositioning Patients Who Are Morbidly Obese, Pulling a Patient Up in Bed, Safe Lifting	Follow-up on education.	On Going Follow up on 10/22/21
10/15/21	The IW stated it was a very busy night. She had lifted multiple patients and pulled a muscle.	Contract Nursing Home Royal Oak Nursing Center	L Shoulder	Education Emailed-Safe Patient Handling & Safe Lifting	Follow-up education. If they are not released on 10/27 possible submission to ReEmployAbility	On Going Restrictions follow up on 10/27/21
10/15/21	The IW tripped over the side walk and fell into the grass.	Per Diem Nursing Home The Pines at Davidson	L Knee	Education Emailed-Awareness of Surroundings Response received 10/19/21	NA	Closed Signed Refusal of Treatment

10/15/21	The IW slipped on a newly waxed floor. There was no signage that the floor was recently done.	Per Diem Nursing Home Southwestern Nursing Care Center	Buttocks, Knee & L Arm	Education Emailed-Awareness of surroundings	Follow-up on education	Closed Signed Refusal of Treatment
10/16/21	The IW and another employee were holding the facility doors shut. The IW and coworker had patient in a CPI hold bc patient was going to attack the supervisor. The Patient got out of CPI hold and that's when they pushed the IW into fire extinguisher and slapped their face.	Contract Nursing Home White Haven Center	Face	Follow up with Heidi	Send: Combative patient & art of De-escalation article.	Closed Signed Refusal Treatment
10/17/21	The IW was going to sit down in a rolling chair that slipped on the wood floor causing the IW to fall on the floor.	Per Diem Retirement Community Friends Homes at Guilford	Buttocks	Education Emailed-Awareness of surrounding emailed & dangers of rushing	Follow-up with education Possible submission to ReEmployAbility	On Going Released on 10/22/21 has requested to seek more treatment. Waiting on panel from WC.

Status / Progress of Uncompleted Old Business

<u>Old Business Item:</u>	<u>Updates:</u>
<i>“What is a Care Plan and Why Should I Care“</i>	Uploaded to DNA Website

New Business (Round Table Discussion)

<u>Committee Member Name:</u>	<u>Topic / Hazard Identified:</u>	<u>Responsibility Assigned To Whom & Action To Be Taken:</u>
Group	Discuss new incidents	
Group	Article on: "Preventing Slips and Falls for Nurses"	
Group	Update on Goals	One IW continues to attend ReEmployAbility Assignments

Status/Progress on Committee Goals

<u>Goal:</u>	<u>Updates/Action to be taken:</u>
Safety Training	DNA HR Dept will be attending PATHs training. Preventing Back Injuries, Safety Culture, and Root Cause Analysis.

Other Reports or Guest Speakers

<u>Guest Name:</u>	<u>Topic Discussed / Presented to the Group</u>

Meeting Adjourned:	
Next Meeting:	11/2021
Meeting Minutes Completed By: Nikki Raveling	

- *A copy of these minutes & the agenda should be distributed to all company employees or posted where all employees have access to them.*
- *These meeting minutes should be attached to the corresponding agenda and sign-in sheet, and kept on file with your safety committee records.*
- *Please be certain that the date of the sign-in sheet, agenda, and minutes are all the same for each meeting.*
- *You must maintain these records for at least FIVE years.*