

Dedicated Nursing Associates & DNA
Safety Committee Meeting Agenda – Key Risk

Date of Meeting: 12/21/2021

Time of Meeting: 10:30 AM

Location of Meeting: Suite 202 Conference Room or Teleconference. Conference Line: 267-930-4000, Participant Code: 097-986-555

1. **Roll Call**
2. **Review agenda for this meeting.**
3. **Review and approve last month’s meeting minutes.**
4. **Review of workplace accidents that have occurred since the last meeting; discuss contributing cause, root cause, and corrective actions.**
5. **Review the status of old business and the committee’s suggested corrective actions.**
 - o **Article on ”Patient Care Transfer Techniques“**
6. **– New Business**
 - o **Article on “Violence Occupational Hazard in Hospitals”**
 - o **Discuss workers comp issues and go over ones that are consistently happening.**
 - o **Discuss status/progress of Committee Goals**
 - o **Next Member to come up with next topics for discussion**
7. **Recommendations to management**

Dedicated Nursing Associates & DNA
Safety Committee Agenda

Meeting Date: 12/21/2021		Time meeting started: 10:30 AM
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Meeting Chairperson: Danielle Reilly	
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<u>Present</u>	<u>Absent</u>
Ashton Hamer	Chris Young
Michael Mucci	Melissa Spagnol
Christina Zappa	Cassandra Angelone
Heidi Zedlar	
Danielle Reilly	
Nikki Raveling	
Ashley Lee	
Hannah Sabo	

Agenda for today's meeting was reviewed by all members: X Yes No

Previous meeting minutes from (11/2021) were read and approved: X Yes No

Review of Accidents/Incidents Since the Last Meeting (employee, non-employee, vehicle accidents, near misses, property, & other)

Date	Injury Causation (Description)	Assignment /Facility	Injured Body Part (Body Part, Left/Right, Lower/Upper)	Follow Up (Communication, Contact Facility, Treatment, Education, etc.)	Recommended Corrective Action	Is Claim Ongoing? Current Outcome
12/3/21	The IW was trying to get a patient in bed, the patient attempted to choke the IW twice. Late the IW was attempting to get the patient back into their room, the patient slapped the IW on the face.	Per Diem The Oaks at Braselton Assisted Living	L Side of Face	Emailed Education: Art of De-Escalation and Tips for Dealing with Uncooperative Patients Acknowledgment Received 12/13/21	NA	Closed Signed the Refusal of Treatment
12/7/21	The was administering an insulin shot. The IW pinched the skin between their thumb and L middle finger. The shot was administered at a horizontal angle. The needle went through both layers of skin and out the other side. The IW stated should have angled the shot down and not horizontal.	Per Diem Manorcare Bethel Park Nursing Home	L Middle Finger	Emailed Education: Safe Needles, NIOSH-How to Prevent Needlestick and Sharps Injuries, Awareness of Surroundings	NA	Closed Full Duty Release 12/13/21
12/15/21	The IW was pulling a laundry cart from the laundry room. The cart became stuck in the door. The employee attempted to pull the cart and dislodge it and rolled their ankle.	Contract Roseview Nursing and Rehab Nursing Home	R Ankle	Emailed Education: Awareness of Surroundings Acknowledgment Received 12/16/21	NA	On Going Follow Up Appt 12/26/21
12/15/21	Assisting resident, the resident got	Contract	L Side of Back	Emailed Education:	NA	On Going

	combative and pinned her against the wall. The IW broke free and ran out of the room. While running the IW felt something hit her back. The IW is unsure what hit her in the back.	Wesbury United Methodist Community		Art of De-Escalation and Tips for Dealing with Uncooperative Patients Acknowledgment Received 12/21/2021		
12/17/21	IW was doing rounds and came out of the bathroom from emptying a urinal and someone had urinated on the floor. She slipped and injured her ankle.	Per Diem Diverscare of Pell City Nursing Home	R Ankle		Send IW Awareness of surroundings education	Closed Signed Refusal of Treatment
12/17/21	The IW and another nurse were transferring a patient from wheelchair to the toilet. The other nurse tripped over the patients leg causing them to fall to the ground. The IW held onto the patient and was holding all of their body weight.	Per Diem Lowrie Place-Enlivant Retirement Home Retirement Community	L Hip		Send IW: Awareness of Surroundings, patient transfer. Request copy of facility incident report. Follow up on other nurse's statement.	On Going Follow Up 1/3/21
12/18/21	IW was in room with resident and the resident was in her seat when they ran from the room, down the hall. The IW brought the resident back to their room and the resident became combative and scratched IW.	Contract WRC- Dr. Arthur Clifton McKinley Health Nursing Home	Lower Back		Send IW: The Art of De-Escalation	Closed Signed Refusal of Treatment
12/18/21	The IW was attempting to stop a dementia resident from leaving the floor. The resident	Contract Promedica Skilled	No Injury Sustained		Sending IW: The Art of De-Escalation	Closed Signed Refusal of Treatment

	punched the IW on their back and chest. No injury sustained.	Nursing & Rehab Nursing Home				
12/19/21	The IW tried to stop a patient from getting behind the nurses station. The patient punched the IW twice in the ribs and chest. The IW stated the patient had a history of combativeness.	Per Diem TerraBella Cramer Mountain Assisted Living	Ribs and Chest		Sending IW: The Art of De-Escalation	Closed Signed Refusal of Treatment

Status / Progress of Uncompleted Old Business

<u>Old Business Item:</u>	<u>Updates:</u>
<i>“Patient Care Transfer Techniques “</i>	Uploaded to DNA Website

New Business (Round Table Discussion)

<u>Committee Member Name:</u>	<u>Topic / Hazard Identified:</u>	<u>Responsibility Assigned To Whom & Action To Be Taken:</u>
<i>Group</i>	<i>Discuss new incidents</i>	
<i>Group</i>	<i>Article on: “Violence Occupational Hazard in Hospitals”</i>	sending to marketing to upload
<i>Group</i>	<i>Update on Goals</i>	<ul style="list-style-type: none"> • One IW continues to attend ReEmployAbility Assignments. • One IW starting assignment on 1/3/2022

Status/Progress on Committee Goals

<u>Goal:</u>	<u>Updates/Action to be taken:</u>
Training	Checking for PATHS trainings in January and February.

Other Reports or Guest Speakers

<u>Guest Name:</u>	<u>Topic Discussed / Presented to the Group</u>

Meeting Adjourned:	12/21/2021
Next Meeting:	1/2022
Meeting Minutes Completed By: Nikki Raveling	

- *A copy of these minutes & the agenda should be distributed to all company employees or posted where all employees have access to them.*
- *These meeting minutes should be attached to the corresponding agenda and sign-in sheet, and kept on file with your safety committee records.*
- *Please be certain that the date of the sign-in sheet, agenda, and minutes are all the same for each meeting.*
- *You must maintain these records for at least FIVE years.*