

Dedicated Nursing Associates & DNA
Safety Committee Meeting Agenda – Key Risk

Date of Meeting: 3/29/2022

Time of Meeting: 10:00 AM

Location of Meeting: Suite 202 Conference Room or Teleconference. Conference Line: 267-930-4000, Participant Code: 097-986-555

1. **Roll Call**
2. **Review agenda for this meeting.**
3. **Review and approve last month’s meeting minutes.**
4. **Review of workplace accidents that have occurred since the last meeting; discuss contributing cause, root cause, and corrective actions.**
5. **Review the status of old business and the committee’s suggested corrective actions.**
 - **Article on ” Train Workers to Report Incidents and Injuries Quickly**
6. **– New Business**
 - **Article on “Tips and Strategies for De-Escalating Aggressive, Hostile, or Violent Patients”**
 - **Discuss workers comp issues and go over ones that are consistently happening.**
 - **Discuss status/progress of Committee Goals**
 - **Next Member to come up with next topics for discussion**
7. **Recommendations to management**

Dedicated Nursing Associates & DNA
Safety Committee Agenda

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| Meeting Date: 3/29/2021 | Time meeting started: <i>10:00 AM</i> |
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| Meeting Chairperson: Danielle Reilly |
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| <u>Present</u> | <u>Absent</u> |
|-----------------|--------------------|
| Nikki Raveling | Christina Zappa |
| Hannah Sabo | Chris Young |
| Michael Mucci | Heidi Zedlar |
| Melissa Spagnol | Cassandra Angelone |
| Danielle Reilly | |
| Ashley Lee | |
| Ashton Hammer | |
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Agenda for today's meeting was reviewed by all members: Yes No

Previous meeting minutes from (2/2022) were read and approved: Yes No

Review of Accidents/Incidents Since the Last Meeting (employee, non-employee, vehicle accidents, near misses, property, & other)

| Date | Injury Causation (Description) | Assignment/Facility | Injured Body Part (Body Part, Left/Right, Lower/Upper) | Follow Up (Communication, Contact Facility, Treatment, Education, etc.) | Recommended Corrective Action | Is Claim Ongoing? Current Outcome |
|-------------|---|--|---|--|--|--|
| 3/2/22 | The IW was punched in the face by a resident while assisting them in the restroom. | Per Diem Cadence Senior Living of Mint Hill Assisted Living Facility | Mouth/ Teeth | Education Emailed: Dealing with Uncooperative Patients The Art of De-Escalation Acknowledgement Received | No more recommended corrective actions | On Going Full Duty Release 3/3/2022 w/ continued dental follow ups. |
| 3/7/22 | The IW heard a commotion in the dining room. There were two residents in wheelchairs caught together. The IW moved forward to separate them when they became combative with each other. The IW was struck in the chest while pulling one of the residents away. | Contract Universal Health Care-Fuquay Assisted Living Facility | Chest | Education Emailed: Combative Patient The Art of De-Escalation Acknowledgement Received | No more Recommended corrective actions | Closed Refusal of Treatment |
| 3/10/22 | The IW was attacked by another employee. The other employee struck the IW's legs with a vacuum. | Contract Brookdale Port Charlotte Assisted Living Facility | R & L Legs | Education Emailed: Workplace Violence | Progressive Discipline – Must sign refusal prior to working with DNA again | Refusal Sent IW has been followed up with several time. IW is currently not responding or working w/ DNA. |
| 3/11/22 | The IW was assisting with a resident change, when the resident became combative and bent the IW's thumb back. | Contract Avalon Place Assisted Living | Right Thumb and Wrist | Education Emailed: Patient Handling Guidelines for Uncooperative Patients The Art of De-Escalation Acknowledgement Received | n/a | Closed Full Duty Release 3/17/2022 |

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| 3/15/22 | The IW was administering an insulin shot when the needle slipped and stuck their upper leg. | Contract Williamsport North Rehabilitation and Nursing Bedrock PA Rehabilitation and Nursing | Upper Left Leg | Education Emailed: Preventing Needlestick Injuries in Health Care Settings American Nursing Association, Save Needles Save Live Awareness of Surroundings Acknowledgment Received | n/a | Closed Full Duty Release 3/15/22 |
| 3/15/22 | The IW was assisting a resident on a walk. The Resident became combative the Resident began calling the IW names and swinging at the IW. The resident grabbed their shirt and began kicking the IW. The resident then punched the IW in the face. | Contract White Haven Center Assisted Living Facility | Nose / Face | Education Emailed: Combative Patient | Follow up on education completion | Closed Refusal of Treatment |
| 3/18/22 | The IW was changing a resident. The resident was turned on their side when they rolled back over while the IW was providing care and pinned their wrist down under them. The IW stated their wrist popped. | Contract ProMedica Skilled Nursing and Rehab- North Hills Nursing Home | Left Wrist | Education Emailed: Safe Patient Handling Awareness of Surroundings | Follow up on education completion | Closed Full Duty Release 3/25/22 |
| 3/22/22 | The IW was assisting with a combative patient when the patient attempted to leave the room. The IW grabbed their arm, and the patient bit the IW on their right arm. | Contract Orchid Cove at Gulfside Rehabilitation Center | Right Arm | Education Emailed: Patient Handling Guidelines for Uncooperative Patients The Art of De-Escalation | n/a | Closed Refusal of Treatment |

Status / Progress of Uncompleted Old Business

| <u>Old Business Item:</u> | <u>Updates:</u> |
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| <i>“Train Workers to Report Incidents and Injuries Quickly “</i> | Uploaded to DNA Website |
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New Business (Round Table Discussion)

| <u>Committee Member Name:</u> | <u>Topic / Hazard Identified:</u> | <u>Responsibility Assigned To Whom & Action To Be Taken:</u> |
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| <i>Group</i> | <i>Discuss new incidents</i> | |
| <i>Group</i> | <i>Article on: “Tips and Strategies for De-Escalating Aggressive, Hostile, or Violent Patients”</i> | Sending to marketing to upload |
| <i>Group</i> | <i>Update on Goals</i> | |
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Status/Progress on Committee Goals

| <u>Goal:</u> | <u>Updates/Action to be taken:</u> |
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| | Peaches to send over trainings to review – trainings with group. Risk Management Nurse providing different insight to DNA on trends |

Other Reports or Guest Speakers

| <u>Guest Name:</u> | <u>Topic Discussed / Presented to the Group</u> |
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| Meeting Adjourned: | 3/29/2022 |
| Next Meeting: | 4/2022 |
| Meeting Minutes Completed By: Nikki Raveling | |

- *A copy of these minutes & the agenda should be distributed to all company employees or posted where all employees have access to them.*
- *These meeting minutes should be attached to the corresponding agenda and sign-in sheet, and kept on file with your safety committee records.*
- *Please be certain that the date of the sign-in sheet, agenda, and minutes are all the same for each meeting.*
- *You must maintain these records for at least FIVE years.*