

**Dedicated Nursing Associates & DNA**  
**Safety Committee Meeting Agenda– Ohio**

**Date of Meeting:** 3/29/2022

**Time of Meeting:** 10:30 AM

**Location of Meeting:** Suite 202 Conference Room or Teleconference. Conference Line: 267-930-4000, Participant Code: 097-986-555

1. **Roll Call**
2. **Review agenda for this meeting.**
3. **Review and approve last month's meeting minutes.**
4. **Review of workplace accidents that have occurred since the last meeting; discuss contributing cause, root cause, and corrective actions.**
5. **Review the status of old business and the committee's suggested corrective actions.**
  - **Article on "Train Workers to Report Incidents and Injuries Quickly"**
6. **– New Business**
  - **Article on "Tips and Strategies for De-Escalating Aggressive, Hostile, or Violent Patients"**
  - **Discuss workers comp issues and go over ones that are consistently happening**
  - **Discuss status/progress of Committee Goals**
  - **Next Member to come up with next topics for discussion**
7. **Recommendations to management**

**Dedicated Nursing Associates & DNA**  
**Safety Committee Agenda**

<b>Meeting Date: 3/29/2022</b>		<b>Time meeting started:</b>	<i>10:30 AM</i>
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<b>Meeting Chairperson: Danielle Reilly</b>	
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<b><u>Present</u></b>	<b><u>Absent</u></b>
Nikki Raveling	Christina Zappa
Hannah Sabo	Chris Young
Michael Mucci	Heidi Zedlar
Melissa Spagnol	Cassandra Angelone
Danielle Reilly	
Ashley Lee	
Ashton Hammer	

**Agenda for today's meeting was reviewed by all members:   x   Yes    No**

**Previous meeting minutes from (2/2022) were read and approved:   x   Yes    No**

**Review of Accidents/Incidents Since the Last Meeting (employee, non-employee, vehicle accidents, near misses, property, & other)**

<b>Date</b>	<b>Injury Causation (Description)</b>	<b>Assignment /Facility</b>	<b>Injured Body Part (Body Part, Left/Right, Lower/Upper)</b>	<b>Follow Up (Communication, Contact Facility, Treatment, Education, etc.)</b>	<b>Recommended Corrective Action</b>	<b>Is Claim Ongoing? Current Outcome</b>
3/2/2022	The IW gave an insulin shot to a resident. The syringe did not have a protective sleeve, needle went through the side of the cap and stuck the IW in the finger.	Contract  NorthCrest Rehab & Nursing  Nursing Home	L Thumb	Education Emailed: Preventing Needlestick Injuries in the Health Care Settings  American Nurses Association and Save Needles Save Lives  Acknowledgment Received	n/a	Closed  Full Duty Release 3/7/2022
3/13/2022	The IW was punched in their head due to not changing a resident when they requested to be changed.	Contract  Brookdale Pinnacle  Nursing Home	L Temple	Education Emailed: Physical and Verbal Violence Against Health Care Workers  Patient Handling Guidelines for Uncooperative Patients	Follow up on education	Refusal of Treatment  3/14/2022
3/17/2022	The IW was sitting on a chair with their legs under them, when they pushed the chair, they fell backwards.	Internal  Columbus Office	No Injury		Send injury to HZ  Send education	Refusal of Treatment
3/18/2022	The IW was assisting with lifting a resident off the ground, while picking them up the resident dropped a little causing	Contract  Briarfield Manor  Nursing Home	Lower Back	Education Emailed: Awareness of Surroundings  How to Help Elderly Get Up Off The Floor	Follow up on Education	Refusal of Treatment  3/23/2022

	something to pull in their back.					
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### **Status / Progress of Uncompleted Old Business**

<b><u>Old Business Item:</u></b>	<b><u>Updates:</u></b>
<i>“Train Workers to Report Incidents and Injuries Quickly”</i>	Uploaded to DNA Website

### **New Business (Round Table Discussion)**

<b><u>Committee Member Name:</u></b>	<b><u>Topic / Hazard Identified:</u></b>	<b><u>Responsibility Assigned To Whom &amp; Action To Be Taken:</u></b>
<i>Group</i>	<i>Discuss new incidents</i>	
<i>Group</i>	<i>Article on: “Tips and Strategies for De-Escalating Aggressive, Hostile, or Violent Patients”</i>	Sending to marketing to upload to website
<i>Group</i>	<i>Update on Goals</i>	

### **Status/Progress on Committee Goals**

<b><u>Goal:</u></b>	<b><u>Updates/Action to be taken:</u></b>

### **Other Reports or Guest Speakers**

<u>Guest Name:</u>	<u>Topic Discussed / Presented to the Group</u>

Meeting Adjourned:	3/29/2022
Next Meeting:	4/2022
Meeting Minutes Completed By: Nikki Raveling	

- *A copy of these minutes & the agenda should be distributed to all company employees or posted where all employees have access to them.*
- *These meeting minutes should be attached to the corresponding agenda and sign-in sheet, and kept on file with your safety committee records.*
- *Please be certain that the date of the sign-in sheet, agenda, and minutes are all the same for each meeting.*
- *You must maintain these records for at least FIVE years.*