

Dedicated Nursing Associates & DNA
Safety Committee Meeting Agenda – Key Risk

Date of Meeting: 3/29/2023

Time of Meeting: 10:00 AM

Location of Meeting: Suite 202 Conference Room or Teleconference. Host Code: 246-225-628
Conference Line: 267-930-4000, Participant Code: 363-055-801

1. **Roll Call**
2. **Review agenda for this meeting.**
3. **Review and approve last month's meeting minutes.**
4. **Review of workplace accidents that have occurred since the last meeting; discuss contributing cause, root cause, and corrective actions.**
5. **Review the status of old business and the committee's suggested corrective actions.**
 - **Article on "10 Tips for Dealing with Difficult Patients"**
6. **– New Business**
 - **Article on "Dealing with Combative Residents as a CNA"**
 - **Discuss workers comp issues and go over ones that are consistently happening.**
 - **Discuss status/progress of Committee Goals**
 - **Next Member to come up with next topics for discussion**
7. **Recommendations to management**

Dedicated Nursing Associates & DNA
Safety Committee Agenda

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| Meeting Date: 3/29/2023 | | Time meeting started: 10:00 AM | |
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| Meeting Chairperson: | |
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| <u>Present</u> | <u>Absent</u> |
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Agenda for today's meeting was reviewed by all members: X Yes ___ No

Previous meeting minutes from (2/2023) were read and approved: X Yes ___ No

Review of Accidents/Incidents Since the Last Meeting (employee, non-employee, vehicle accidents, near misses, property, & other)

| Date | Injury Causation (Description) | Assignment/Facility | Injured Body Part (Body Part, Left/Right, Lower/Upper) | Follow Up (Communication, Contact Facility, Treatment, Education, etc.) | Recommended Corrective Action | Is Claim Ongoing? Current Outcome |
|----------|---|--|---|---|-------------------------------|--|
| 3/4/2023 | The resident was standing in front of his walker preparing to transport himself into his wheelchair so he could use the restroom. He explained to the caregiver that his legs were giving out. The Caregiver tried to reach for the resident's wheelchair and couldn't reach it. So, she positioned herself behind the resident and the resident slide down the caregiver like a slide positioning them both on the floor. When the caregiver got up, her lower back was on fire. | Contract Westmoreland Manor Nursing Home | Lower Back | Education Emailed: Personal Safety for CNA's NIOSH Slip, Trip, and Fall Prevention Stop Turning Nurses into Patients Education Acknowledgement Received 3/9/2023 | None | Ongoing- Currently on restrictions. No work until Follow Up on 4/4/2023 |
| 3/7/2023 | The IW was assisting another aide with a resident when they became combative. The Resident tackled the IW injuring multiple body parts. | Contract Selinsgrove Center Intermediate Care Facility | Right Shoulder Scratched Right Knee Right Ankle | Education Emailed: The Art of De-escalation Patient Handling Guidelines for Uncooperative Patients/Workplace Violence De-Escalation techniques for individuals who have intellectual disabilities. Education Acknowledgement received 3/15/2023 | None | Closed- IW received a full duty release 3/10/23. |

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| 3/8/2023 | Per Diem LGAR Health and Rehab Nursing Home | The resident stated they wanted to get up so the IW began to assist the resident. When the IW started to help the resident, they turned and punched the IW in the right side of their face. | Right Side of Face | Education Emailed: The Art of De-Escalation Patient Handling Guidelines for Uncooperative Patients Education Acknowledgement Received 3/22/2023 | None | Ongoing- The IW is currently out of work with restrictions that the IW cannot work until F/U in 2 weeks |
| 3/18/2023 | Contract Frederick Living Nursing Home | The IW was lifting a resident using the stand an pivot method from bed to wheelchair when their back gave out and they went down to the floor and injured their right knee. | Right Knee | Education Emailed: Patient Transfers, Bed to stretcher, Bed to Wheelchair Patient Transfers & Safe Patient Handling for CNA's Education Acknowledgement Received 3/27/2023 | None | Closed Signed Refusal of Treatment on 3/24/2023 |
| 3/21/2023 | Contract Saint John Lutheran Care Center Assisted Living and Nursing Home | IW was leaving a patients room when they tripped over the chords that are plugged into the bed. | Left Ankle & Foot | Education Emailed: Situational Awareness: Teaching Employees to Stay Alert on the Job Education Acknowledgement Received 3/21/2023 | Awareness of Surroundings education | Ongoing- Currently out of work on restrictions. Must wear ACE bandage and cast shoe. F/U on 3/31/2023 |
| 3/22/2023 | Contract Selinsgrove Center Intermediate Care Facility | The IW was assisting the resident get dressed when they became combative and pulled them down to the ground by their hair. | Scalp | Education Emailed: Patient Handling Guidelines for Uncooperative Patients Art of De-Escalation in Managing Aggressive Patients and Emotional Reactivity Education Sent on 3/24/2023 | F/U on education | Closed Signed Refusal of Treatment on 3/27/2023 |

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| 3/23/2023 | Contract Selinsgrove Center Intermediate Care Facility | The IW was pushing a heavier resident in a wheelchair up a ramp. The IW got them up the ramp to their location and left the room. A few minutes later they felt great pain in their right knee and collapsed. | Right Knee | Education Emailed: Situation Awareness: Teaching Employees to Stay Alert on the Job How to Push a Manual Wheelchair on a Ramp Education Sent 3/27/2023 | | Closed Full Duty Release 3/24/2023 |
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Status / Progress of Uncompleted Old Business

| <u>Old Business Item:</u> | <u>Updates:</u> |
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| "10 Tips for Dealing with Difficult Patients" | |
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New Business (Round Table Discussion)

| <u>Committee Member Name:</u> | <u>Topic / Hazard Identified:</u> | <u>Responsibility Assigned To Whom & Action To Be Taken:</u> |
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| Group | Discuss new incidents | |
| Group | Article on "Dealing with Combative Residents as a CNA" | |
| Group | Update on Goals | |
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Status/Progress on Committee Goals

| <u>Goal:</u> | <u>Updates/Action to be taken:</u> |
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Other Reports or Guest Speakers

| <u>Guest Name:</u> | <u>Topic Discussed / Presented to the Group</u> |
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| Meeting Adjourned: | 10:10 3/29/2023 |
| Next Meeting: | 4/2023 |
| Meeting Minutes Completed By: Michael Mucci | |

- ***A copy of these minutes & the agenda should be distributed to all company employees or posted where all employees have access to them.***
- ***These meeting minutes should be attached to the corresponding agenda and sign-in sheet, and kept on file with your safety committee records.***
- ***Please be certain that the date of the sign-in sheet, agenda, and minutes are all the same for each meeting.***
- ***You must maintain these records for at least FIVE years.***