

**Dedicated Nursing Associates & DNA**  
**Safety Committee Meeting Agenda – Key Risk**

**Date of Meeting:** 5/24/2022

**Time of Meeting:** 9:30 AM

**Location of Meeting:** *Suite 202 Conference Room or Teleconference. Host Code: 246-225-628  
Conference Line: 267-930-4000, Participant Code: 363-055-801*

1. **Roll Call**
2. **Review agenda for this meeting.**
3. **Review and approve last month's meeting minutes.**
4. **Review of workplace accidents that have occurred since the last meeting; discuss contributing cause, root cause, and corrective actions.**
5. **Review the status of old business and the committee's suggested corrective actions.**
  - **Article on "Deal With It: How to Handle Difficult Patients"**
6. **– New Business**
  - **Article on "Patient Lifts- Safety Guide"**
  - **Discuss workers comp issues and go over ones that are consistently happening.**
  - **Discuss status/progress of Committee Goals**
  - **Next Member to come up with next topics for discussion**
7. **Recommendations to management**

**Dedicated Nursing Associates & DNA**  
**Safety Committee Agenda**

Meeting Date: 5/24/2021		Time meeting started: 9:30 AM	
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Meeting Chairperson: Danielle Reilly	
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<u>Present</u>	<u>Absent</u>

Agenda for today's meeting was reviewed by all members: x Yes \_\_\_ No

Previous meeting minutes from (4/2022) were read and approved: x Yes \_\_\_ No

**Review of Accidents/Incidents Since the Last Meeting (employee, non-employee, vehicle accidents, near misses, property, & other)**

Date	Injury Causation (Description)	Assignment/Facility	Injured Body Part (Body Part, Left/Right, Lower/Upper)	Follow Up (Communication, Contact Facility, Treatment, Education, etc.)	Recommended Corrective Action	Is Claim Ongoing? Current Outcome
5/4/2022	The IW was putting a resident to bed using the stand and pivot method. When she sat them on the bed, she went to assist them with lifting their legs up on the bed, the resident grabbed the bed and tried to turn the other way which put a lot of pressure on her . She then felt a pop and pain in lower back.	Contract  The Sheridan at River Forest  Nursing Home	Lower Back	Education Emailed on 5/5/2022  Stand, Pivot, Transfer from Wheelchair to bed  Caring for the Alzheimer's Resident  How to Make a safe Wheelchair Transfer  Followed up on 5/23/22	No additional action. Received education confirmation on 5/24/2022 for IW.	Closed  Full Duty Release on 5/8/2022
5/6/2022	The IW was getting the patient out of the bed into a wheelchair when the patient bit their chest which broke the skin	Contract  Brookdale Monroe Square  Nursing Home	(L) Chest	Education Emailed 5/9/2022  The Art of De- Escalation in Managing Aggressive Patients  Emotional Reactivity  Patient Handling Guidelines for Uncooperative Patients  Education confirmation received 5/10/2022	No additional corrective action.	Closed  Full Duty Release 5/7/2022
5/17/2022	The IW was administering medications when the resident became combative and punched them in the stomach	Contract  Meadow View Nursing Center  Nursing Home	Stomach	Education Emailed – 5/23/2022  Patient Handling for Uncooperative Patients  Follow up 5/24/2022 Education confirmation?	Follow-up on confirmation of education.	Received Signed Refusal of Treatment – 5/18/2022

### **Status / Progress of Uncompleted Old Business**

<b><u>Old Business Item:</u></b>	<b><u>Updates:</u></b>
<i>"Deal With It: How to Handle Difficult Patients"</i>	

### **New Business (Round Table Discussion)**

<b><u>Committee Member Name:</u></b>	<b><u>Topic / Hazard Identified:</u></b>	<b><u>Responsibility Assigned To Whom &amp; Action To Be Taken:</u></b>
<i>Group</i>	<i>Discuss new incidents</i>	
<i>Group</i>	<i>Article on "Patient Lifts- Safety Guide"</i>	
<i>Group</i>	<i>Update on Goals</i>	
	Vote in New Member – Sheila Asie	

### **Status/Progress on Committee Goals**

<b><u>Goal:</u></b>	<b><u>Updates/Action to be taken:</u></b>
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	Peaches to send over trainings to review – trainings with group. Risk Management Nurse providing different insight to DNA on trends

### **Other Reports or Guest Speakers**

<u>Guest Name:</u>	<u>Topic Discussed / Presented to the Group</u>

Meeting Adjourned:	
Next Meeting:	6/2022
Meeting Minutes Completed By: Ashton Hamer	

- *A copy of these minutes & the agenda should be distributed to all company employees or posted where all employees have access to them.*
- *These meeting minutes should be attached to the corresponding agenda and sign-in sheet, and kept on file with your safety committee records.*
- *Please be certain that the date of the sign-in sheet, agenda, and minutes are all the same for each meeting.*
- *You must maintain these records for at least FIVE years.*