

**Dedicated Nursing Associates & DNA**  
**Safety Committee Meeting Agenda – Key Risk**

**Date of Meeting:** 8/30/2022

**Time of Meeting:** 10:00 AM

**Location of Meeting:** Suite 202 Conference Room or Teleconference. Host Code: 246-225-628  
, Conference Line: 267-930-4000, Participant Code: 363-055-801

1. **Roll Call**
2. **Review agenda for this meeting.**
3. **Review and approve last month's meeting minutes.**
4. **Review of workplace accidents that have occurred since the last meeting; discuss contributing cause, root cause, and corrective actions.**
5. **Review the status of old business and the committee's suggested corrective actions.**
  - **Article on "Use Proper Body Mechanics to Prevent Injury"**
6. **– New Business**
  - **Article on "A Guide to Situational Awareness"**
  - **Discuss workers comp issues and go over ones that are consistently happening.**
  - **Discuss status/progress of Committee Goals**
  - **Next Member to come up with next topics for discussion**
7. **Recommendations to management**

**Dedicated Nursing Associates & DNA**  
**Safety Committee Agenda**

Meeting Date: 8/30/2022		Time meeting started: 10:00 AM	
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Meeting Chairperson:	
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<u>Present</u>	<u>Absent</u>

Agenda for today's meeting was reviewed by all members: x\_\_Yes \_\_No

Previous meeting minutes from (7/2022) were read and approved: \_\_Yes \_\_No

**Review of Accidents/Incidents Since the Last Meeting** (employee, non-employee, vehicle  
accidents, near misses, property, & other)

<b>Date</b>	<b>Injury Causation (Description)</b>	<b>Assignment/ Facility</b>	<b>Injured Body Part (Body Part, Left/Right, Lower/Upper)</b>	<b>Follow Up (Communication, Contact Facility, Treatment, Education, etc.)</b>	<b>Recommended Corrective Action</b>	<b>Is Claim Ongoing? Current Outcome</b>
8/7/2022	The IW was lifting a patient with a 2 person lift (lift was done properly) and twisted their back.	Per Diem  Northwest LA Veterans Home   Nursing Home	Lower Back	Education Emailed:  Patient Transfers- Bed to Stretcher, Bed to Wheelchair  Ergonomic & Safe Patient Handling & Mobility CNA  Acknowledgement Received 8/15/22	None	Closed  Full Duty 8/15/22
8/10/2022	The IW was walking into the Corporate Building when they slipped either over the doortrim or the carpet.	Corporate Office, Delmont PA	L Knee	Education Emailed:  Slip, Trip, and Fall Prevention  Situational Awareness  Acknowledgement Received 8/17/22	None	Closed  Full Duty Release as of 8/10/2022
8/11/2022	The IW was completing morning care duties when the patient became combative. The resident squeezed their hand and bent their fingers back.	Contract  St. Johns Lutheran Care Center  Nursing Home	Right Hand/Fingers	Education Emailed:  Patient Handling Guidelines for Uncooperative Patients  Acknowledgment Received 8/12/22	none	Closed  Full Duty Release 8/16/2022
8/11/2022	The IW was assisting a resident sit in a recliner when the resident “plopped” down and the IW “plopped” with them and injured their knee.	Per Diem  Lowrie Place  Nursing Home	L Knee	Education Emailed:  Safe Patient Handling  Situational Awareness  Education Pending HZ & SR approval until we get a clearer description of incident/ unable to get in contact with IW at this time for follow up.	Attempt again to get a clearer understanding of incident	On Going  MRI scheduled on 8/29/22

8/17/2022	The IW was cleaning a residents wound when they became combative and punched the IW in their face.	Contract  White Haven Center  Nursing Home	R Cheek/Face	Education emailed:  The Art of De-Escalation  Patient Handling Guidelines for Uncooperative Patients  Education sent 8/18/22 f/u on 8/29/22	F/u on education	Closed  Signed Refusal of Treatment on 8/18/2022
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### **Status / Progress of Uncompleted Old Business**

<b><u>Old Business Item:</u></b>	<b><u>Updates:</u></b>
<i>"Use Proper Body Mechanics to Prevent Injury"</i>	Uploaded to website

### **New Business (Round Table Discussion)**

<b><u>Committee Member Name:</u></b>	<b><u>Topic / Hazard Identified:</u></b>	<b><u>Responsibility Assigned To Whom &amp; Action To Be Taken:</u></b>
<i>Group</i>	<i>Discuss new incidents</i>	
<i>Group</i>	<i>Article on "A Guide to Situational Awareness"</i>	
<i>Group</i>	<i>Update on Goals</i>	Voted out D.R and Voted in Engy

## **Status/Progress on Committee Goals**

<b><u>Goal:</u></b>	<b><u>Updates/Action to be taken:</u></b>

## **Other Reports or Guest Speakers**

<b><u>Guest Name:</u></b>	<b><u>Topic Discussed / Presented to the Group</u></b>
Sarah Strauser	<p>C. Lumley Claim – Concerns on claim and responsiveness- IME with Dr. Kramer on 9/8- NCM attending visit and f/u with ortho on 9/12- not seen at Ortho- strict policy on reviewing discs, C. Lumley knew and SS was unaware of policy. Change in address – moved. Daughter is staying in prior home. She moved to Butler, PA. 8/25 complained that she wanted checks sent to Butler instead of prior address. Update W4</p> <p>ReEmployAbility- Submit after restrictions (IME possible discharge)</p> <p>C. Maleski- ReEmployAbility pending MRI- prior claims/prior knee injury and prior surgery- f/u appointment to be scheduled. Wait for MRI to possibly assign NCM</p>

<b>Meeting Adjourned:</b>	8/30/22 10:21AM
<b>Next Meeting:</b>	9/2022
<b>Meeting Minutes Completed By:</b> Ashton Hamer	

- **A copy of these minutes & the agenda should be distributed to all company employees or posted where all employees have access to them.**
- **These meeting minutes should be attached to the corresponding agenda and sign-in sheet, and kept on file with your safety committee records.**
- **Please be certain that the date of the sign-in sheet, agenda, and minutes are all the same for each meeting.**
- **You must maintain these records for at least FIVE years.**