

Dedicated Nursing Associates & DNA
Safety Committee Meeting Agenda – Key Risk

Date of Meeting: 4/26/2023

Time of Meeting: 10:00 AM

Location of Meeting: Suite 202 Conference Room or Teleconference. Host Code: 246-225-628
Conference Line: 267-930-4000, Participant Code: 363-055-801

1. **Roll Call**
2. **Review agenda for this meeting.**
3. **Review and approve last month's meeting minutes.**
4. **Review of workplace accidents that have occurred since the last meeting; discuss contributing cause, root cause, and corrective actions.**
5. **Review the status of old business and the committee's suggested corrective actions.**
 - **Article on "Dealing with Combative Residents as a CNA"**
6. **– New Business**
 - **Article on "Tips and Strategies for De-Escalating Aggressive, Hostile, or Violent Patients"**
 - **Discuss workers comp issues and go over ones that are consistently happening.**
 - **Discuss status/progress of Committee Goals**
 - **Next Member to come up with next topics for discussion**
7. **Recommendations to management**

Dedicated Nursing Associates & DNA
Safety Committee Agenda

Meeting Date: 4/26/2023		Time meeting started:	10:00 AM
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Meeting Chairperson:	
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<u>Present</u>	<u>Absent</u>

Agenda for today's meeting was reviewed by all members: x Yes No

Previous meeting minutes from (3/2023) were read and approved: x Yes No

Review of Accidents/Incidents Since the Last Meeting (employee, non-employee, vehicle accidents, near misses, property, & other)

Date	Injury Causation (Description)	Assignment/Facility	Injured Body Part (Body Part, Left/Right, Lower/Upper)	Follow Up (Communication, Contact Facility, Treatment, Education, etc.)	Recommended Corrective Action	Is Claim Ongoing? Current Outcome
4/2/2023	The IW was assisting a resident into their bed when they swung at them and hit their right shoulder.	Contract Selinsgrove Center Intermediate Care Facility	Right Shoulder	Education Emailed: Advanced tips for verbal de-escalation of agitated patient How to de-escalate disruptive patients, How you can help defuse potentially violent situations Education Acknowledgement received 4/4/2023	N/A	Closed The IW received a full-duty release 4/5/2023
4/14/2023	The IW was bringing the resident breakfast and they had to pull the resident up in bed. Another aide and the IW started to pull the resident up in bed with the sheet when they felt their lower back pop.	Contract St. Anne Home Nursing Home	Lower Back	Educated Emailed: Pulling a patient up in bed Ergonomics & safe patient handling & mobility Education Acknowledgement received 4/24/2023	N/A	Closed Received a full duty release on 4/25/2023
4/17/2023	The IW was attacked by a combative resident. The IW was scratched on their left arm from elbow to wrist.	Contract Selinsgrove Center Intermediate Care Facility	Left Forearm	Education Emailed: Patient handling guidelines for Uncooperative patients The Art of De-escalation in Managing Aggressive Patients and Emotional Reactivity Workplace Violence Attached PowerPoint: De-Escalation techniques for individuals who have	Follow up: HR to reach out to Selinsgrove with injured workers. What preventive measure will they implement moving forward to reduce these injuries Follow up on education	Closed Full Duty Release on 4/18/2023

				intellectual disabilities and/ or Mental Illness		
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Status / Progress of Uncompleted Old Business

<u>Old Business Item:</u>	<u>Updates:</u>
“Dealing with Combative Residents as a CNA”	

New Business (Round Table Discussion)

<u>Committee Member Name:</u>	<u>Topic / Hazard Identified:</u>	<u>Responsibility Assigned To Whom & Action To Be Taken:</u>
<i>Group</i>	<i>Discuss new incidents</i>	
<i>Group</i>	<i>Article on “Tips and Strategies for De-Escalating Aggressive, Hostile, or Violent Patients”</i>	Reach out to facility
<i>Group</i>	<i>Update on Goals</i>	

Status/Progress on Committee Goals

<u>Goal:</u>	<u>Updates/Action to be taken:</u>

Other Reports or Guest Speakers

<u>Guest Name:</u>	<u>Topic Discussed / Presented to the Group</u>

Meeting Adjourned:	4/26 10:09
Next Meeting:	5/2023
Meeting Minutes Completed By:	

- *A copy of these minutes & the agenda should be distributed to all company employees or posted where all employees have access to them.*
- *These meeting minutes should be attached to the corresponding agenda and sign-in sheet, and kept on file with your safety committee records.*
- *Please be certain that the date of the sign-in sheet, agenda, and minutes are all the same for each meeting.*
- *You must maintain these records for at least FIVE years.*