

**Dedicated Nursing Associates & DNA**  
**Safety Committee Meeting Agenda – Key Risk**

**Date of Meeting:** 4/29/2022

**Time of Meeting:** 10:00 AM

**Location of Meeting:** Suite 202 Conference Room or Teleconference. Host Code: 246-225-628  
Conference Line: 267-930-4000, Participant Code: 363-055-801

1. **Roll Call**
2. **Review agenda for this meeting.**
3. **Review and approve last month's meeting minutes.**
4. **Review of workplace accidents that have occurred since the last meeting; discuss contributing cause, root cause, and corrective actions.**
5. **Review the status of old business and the committee's suggested corrective actions.**
  - **Article on "Tips and Strategies for De-Escalating Aggressive, Hostile, or Violent Patients"**
6. **– New Business**
  - **Article on "Deal With It: How to Handle Difficult Patients"**
  - **Discuss workers comp issues and go over ones that are consistently happening.**
  - **Discuss status/progress of Committee Goals**
  - **Next Member to come up with next topics for discussion**
7. **Recommendations to management**

**Dedicated Nursing Associates & DNA**  
**Safety Committee Agenda**

Meeting Date: 4/29/2021		Time meeting started: 10:00 AM
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Meeting Chairperson: Danielle Reilly	
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<u>Present</u>	<u>Absent</u>

Agenda for today's meeting was reviewed by all members:  x  Yes \_\_\_ No

Previous meeting minutes from (3/2022) were read and approved:  x  Yes \_\_\_ No

**Review of Accidents/Incidents Since the Last Meeting (employee, non-employee, vehicle accidents, near misses, property, & other)**

<b>Date</b>	<b>Injury Causation (Description)</b>	<b>Assignment/ Facility</b>	<b>Injured Body Part (Body Part, Left/Right, Lower/Upper)</b>	<b>Follow Up (Communication, Contact Facility, Treatment, Education, etc.)</b>	<b>Recommended Corrective Action</b>	<b>Is Claim Ongoing? Current Outcome</b>
4/2/22	The IW was assisting a resident to the restroom. Once done, they attempted to transfer them back from wheelchair to bed, when the resident became scared and put all their weight on the IW and the IW subsequently injured their lower back.	Contract  Summerstone Health and Rehab  Nursing Home	Lower Back	Education Emailed: How to Make a Safe Wheelchair Transfer  Safe Patient Handling & Mobility CNA  Stop Turning Nurses into Patients  Patient Mobility & Safety Information	Follow up on education  Start an education acknowledgement form that the IW has to sign	On Going  Follow Up on 5/10/22
4/10/22	The IW was getting the resident hand soap and as she attempted to squirt it in the residents hand, the resident struck the IW in the right cheek and the right eye.	Contract  White Haven Center  Nursing Home	R Eye	Education Emailed:  The Art of De-Escalation  Patient Handling Guidelines for Uncooperative Patients  Acknowledgement Received 4/22/22	n.a	Closed  Refusal signed on 4/12/22
4/14/22	The IW was administering an insulin shot. They attempted to close the safety latch, but it did not close the entire way and they stuck their (L) thumb.	Contract  Hometown Nursing and Rehab  Nursing Home	(L) Thumb	Education Emailed:  Safe Needles Save Lives  NIOSH- How to Prevent Needlesticks and Sharps Injuries  Premier, Needle Stick Brochure	Follow up on education – form	Closed  No Documentation has been provided by IW at this time – They were made Inactive
4/16/22	The IW was walking a resident to the restroom when the resident lost their balance and started to fall backwards. The IW was facing the same direction. The IW's leg was in between the residents	Contract  Maybrook Hills  Nursing Home	(L) Hip	Education Emailed:  Awareness of Surroundings  Fall/Slip prevention	Follow up on education	Closed  No contact has been made with the IW at this time despite repeated attempts –

	roommates wheelchair. The IW turned to lower the resident to the ground, but once she got so low she fell and twisted her (L) leg and landed on (L) hip and (L) knee					They were made Inactive
4/19/22	When providing care to a resident, the IW was standing on the (R) side of the bed and was rolling the resident towards her and he struck the (L) side of the IW's chin/mouth	Contract  Westmoreland Manor  Nursing Home	Chin/Mouth	Education emailed:  The Art of De-Escalation  Patient Handling Guidelines for Uncooperative Patients  Education Acknowledged 4/21/22	n.a	Closed  Refusal of Treatment signed 4/19/22
4/20/22	The IW was going to administer medication when the resident became agitated and attempted to snatch the medication out of the IW's hand and while doing so, scratched the IW.	Contract  Pleasant Valley Manor  Nursing Home	(R) Hand	Education Emailed:  The Art of De-Escalation  Patient Handling Guidelines for Uncooperative Patients	Follow up on education / form	Closed  Refusal of Treatment signed 4/25/22
4/21/22	The IW was assisting with cleaning a resident, when the resident became combative. The resident had the IW' (L) hand by the fingers and bent their arm backwards.	Contract  Meadow View Nursing Center  Nursing Home	(L) Shoulder	Education Emailed:  The Art of De-Escalation  Safe Patient Handling Guidelines	Follow up on education	Closed  Refusal of Treatment signed 4/21/22
4/21/22	The IW was assisting with cleaning a resident, when the resident became combative. The resident then kned the IW in the groin	Contract  Meadow View Nursing Center  Nursing Home	Groin	Education Emailed:  The Art of De-Escalation  Safe Patient Handling Guidelines	Follow up on education	Closed  Full Duty release 4/21/22
4/23/22	The IW was transferring the patient with another nurse, they then got the patient out of their wheelchair to the edge of their bed.	Contract  Asbury Riverwoods	(R) Wrist	Education Emailed:  Pulling a Patient up in Bed  Turning and Repositioning Patients	Education follow up	On Going  Restrictions on 4/26/22 Follow Up on 4/30/22

	The IW has their arms around the residents back and shoulders while the other nurse had the residents legs, then when laying the resident down, the IW's (R) wrist got caught behind the resident.	Nursing Home		who are Morbidly Obese  Patient Transfers: Bed to Stretcher, Bed to Wheelchair		
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### **Status / Progress of Uncompleted Old Business**

<b><u>Old Business Item:</u></b>	<b><u>Updates:</u></b>
<i>"Tips and Strategies for De-Escalating Aggressive, Hostile, or Violent Patients"</i>	Uploaded to the website

### **New Business (Round Table Discussion)**

<b><u>Committee Member Name:</u></b>	<b><u>Topic / Hazard Identified:</u></b>	<b><u>Responsibility Assigned To Whom &amp; Action To Be Taken:</u></b>
<i>Group</i>	<i>Discuss new incidents</i>	
<i>Group</i>	<i>Article on "Deal With It: How to Handle Difficult Patients"</i>	
<i>Group</i>	<i>Update on Goals</i>	

### **Status/Progress on Committee Goals**

<b><u>Goal:</u></b>	<b><u>Updates/Action to be taken:</u></b>
	Peaches to send over trainings to review – trainings with group. Risk Management Nurse providing different insight to DNA on trends

### **Other Reports or Guest Speakers**

<b><u>Guest Name:</u></b>	<b><u>Topic Discussed / Presented to the Group</u></b>

<b>Meeting Adjourned:</b>	4/29/22
<b>Next Meeting:</b>	5/2022
<b>Meeting Minutes Completed By:</b> Ashton Hamer	

- **A copy of these minutes & the agenda should be distributed to all company employees or posted where all employees have access to them.**
- **These meeting minutes should be attached to the corresponding agenda and sign-in sheet, and kept on file with your safety committee records.**
- **Please be certain that the date of the sign-in sheet, agenda, and minutes are all the same for each meeting.**
- **You must maintain these records for at least FIVE years.**