

Dedicated Nursing Associates & DNA
Safety Committee Meeting Agenda– Ohio

Date of Meeting: 5/24/2022

Time of Meeting: 10:15 AM

Location of Meeting: Suite 202 Conference Room or Teleconference. Host Code: 246-225-628
Conference Line: 267-930-4000, Participant Code: 363-055-801

1. **Roll Call**
2. **Review agenda for this meeting.**
3. **Review and approve last month's meeting minutes.**
4. **Review of workplace accidents that have occurred since the last meeting; discuss contributing cause, root cause, and corrective actions.**
5. **Review the status of old business and the committee's suggested corrective actions.**
 - **Article on "Deal With It: How to Handle Difficult Patients"**
6. **– New Business**
 - **Article on "Patient Lifts- Safety Guide"**
 - **Discuss workers comp issues and go over ones that are consistently happening**
 - **Discuss status/progress of Committee Goals**
 - **Next Member to come up with next topics for discussion**
7. **Recommendations to management**

Dedicated Nursing Associates & DNA
Safety Committee Agenda

Meeting Date: 5/24/2022		Time meeting started: 10:15 AM
----------------------------	--	--------------------------------

Meeting Chairperson: Danielle Reilly	
---	--

<u>Present</u>	<u>Absent</u>

Agenda for today's meeting was reviewed by all members: ___Yes ___No

Previous meeting minutes from (5/2022) were read and approved: ___Yes ___No

Review of Accidents/Incidents Since the Last Meeting (employee, non-employee, vehicle accidents, near misses, property, & other)

Date	Injury Causation (Description)	Assignment /Facility	Injured Body Part (Body Part, Left/Right, Lower/Upper)	Follow Up (Communication, Contact Facility, Treatment, Education, etc.)	Recommended Corrective Action	Is Claim Ongoing? Current Outcome
5/22/2022	A resident threw their lunch tray which caused the floor to become slippery. The IW came back into the room to cleanup the food on the floor and slipped and fell on their (R) hip	Per Diem Crestline Nursing and Rehab Assisted Living Facility	Right Hip	Waiting on HZ & SR Approval Mike to add education date sent and name of education	No additional action.	Closed Signed Refusal of Treatment on 5/23/22

Status / Progress of Uncompleted Old Business

<u>Old Business Item:</u>	<u>Updates:</u>
<i>"Deal With It: How to Handle Difficult Patients"</i>	

New Business (Round Table Discussion)

<u>Committee Member Name:</u>	<u>Topic / Hazard Identified:</u>	<u>Responsibility Assigned To Whom & Action To Be Taken:</u>
Group	<i>Discuss new incidents</i>	
Group	<i>Article on: "Patient Lifts- Safety Guide"</i>	
Group	<i>Update on Goals</i>	

Status/Progress on Committee Goals

<u>Goal:</u>	<u>Updates/Action to be taken:</u>

Other Reports or Guest Speakers

<u>Guest Name:</u>	<u>Topic Discussed / Presented to the Group</u>

Meeting Adjourned:	
Next Meeting:	6/2022
Meeting Minutes Completed By: Ashton Hamer	

- **A copy of these minutes & the agenda should be distributed to all company employees or posted where all employees have access to them.**
- **These meeting minutes should be attached to the corresponding agenda and sign-in sheet, and kept on file with your safety committee records.**
- **Please be certain that the date of the sign-in sheet, agenda, and minutes are all the same for each meeting.**
- **You must maintain these records for at least FIVE years.**