

Dedicated Nursing Associates & DNA
Safety Committee Meeting Agenda– Ohio

Date of Meeting: 4/29/2022

Time of Meeting: 10:30 AM

Location of Meeting: Suite 202 Conference Room or Teleconference. Host Code: 246-225-628
Conference Line: 267-930-4000, Participant Code: 363-055-801

1. **Roll Call**
2. **Review agenda for this meeting.**
3. **Review and approve last month's meeting minutes.**
4. **Review of workplace accidents that have occurred since the last meeting; discuss contributing cause, root cause, and corrective actions.**
5. **Review the status of old business and the committee's suggested corrective actions.**
 - **Article on "Tips and Strategies for De-Escalating Aggressive, Hostile, or Violent Patients"**
6. **– New Business**
 - **Article on "Deal With It: How to Handle Difficult Patients"**
 - **Discuss workers comp issues and go over ones that are consistently happening**
 - **Discuss status/progress of Committee Goals**
 - **Next Member to come up with next topics for discussion**
7. **Recommendations to management**

Dedicated Nursing Associates & DNA
Safety Committee Agenda

Meeting Date: 4/29/2022		Time meeting started: 10:30 AM	
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Meeting Chairperson: Danielle Reilly	
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<u>Present</u>	<u>Absent</u>

Agenda for today's meeting was reviewed by all members: x Yes ___ No

Previous meeting minutes from (3/2022) were read and approved: x Yes ___ No

Review of Accidents/Incidents Since the Last Meeting (employee, non-employee, vehicle accidents, near misses, property, & other)

Date	Injury Causation (Description)	Assignment /Facility	Injured Body Part (Body Part, Left/Right, Lower/Upper)	Follow Up (Communication, Contact Facility, Treatment, Education, etc.)	Recommended Corrective Action	Is Claim Ongoing? Current Outcome
4/8/22	The IW was helping a memory care patient back into their bed with another nurse. When she started leaning the patient back, the patient was grabbing for her and the IW felt their back “Pop and their knees buckle”.	Per Diem Magnolia Springs Loveland Assisted Living Facility	Lower Back	Education Emailed: Patient Transfers, Bed to Stretcher, Bed to Wheelchair Patient Handling Guidelines for Uncooperative Patients Caring for the Alzheimer’s Resident	Follow up on education and paperwork	On Going IW has not provided any documentation for their injury despite multiple attempts to reach out – We are making Inactive in Helix

Status / Progress of Uncompleted Old Business

<u>Old Business Item:</u>	<u>Updates:</u>
<i>“Tips and Strategies for De-Escalating Aggressive, Hostile, or Violent Patients”</i>	Uploaded to the website

New Business (Round Table Discussion)

<u>Committee Member Name:</u>	<u>Topic / Hazard Identified:</u>	<u>Responsibility Assigned To Whom & Action To Be Taken:</u>
<i>Group</i>	<i>Discuss new incidents</i>	
<i>Group</i>	<i>Article on: "Deal With It: How to Handle Difficult Patients"</i>	Send to marketing to upload
<i>Group</i>	<i>Update on Goals</i>	

Status/Progress on Committee Goals

<u>Goal:</u>	<u>Updates/Action to be taken:</u>

Other Reports or Guest Speakers

<u>Guest Name:</u>	<u>Topic Discussed / Presented to the Group</u>

Meeting Adjourned:	4/29/22 10:16
Next Meeting:	5/2022
Meeting Minutes Completed By: Ashton Hamer	

- ***A copy of these minutes & the agenda should be distributed to all company employees or posted where all employees have access to them.***
- ***These meeting minutes should be attached to the corresponding agenda and sign-in sheet, and kept on file with your safety committee records.***

- *Please be certain that the date of the sign-in sheet, agenda, and minutes are all the same for each meeting.*
- *You must maintain these records for at least FIVE years.*