

**Dedicated Nursing Associates & DNA**  
**Safety Committee Meeting Agenda– Ohio**

**Date of Meeting:** 9/27/2023

**Time of Meeting:** 10:45 AM

**Location of Meeting:** Suite 202 Conference Room or Teleconference. Conference Line: 267-930-4000, Participant Code: 363-055-801

1. **Roll Call**
2. **Review agenda for this meeting.**
3. **Review and approve last month's meeting minutes.**
4. **Review of workplace accidents that have occurred since the last meeting; discuss contributing cause, root cause, and corrective actions.**
5. **Review the status of old business and the committee's suggested corrective actions.**
  - **Article on "NIOSH Occupational Hazard in Home Healthcare"**
6. **– New Business**
  - **Article on "6 Nurse Approved Ways to Protect Your Back on the Job"**
  - **Discuss workers comp issues and go over ones that are consistently happening**
  - **Discuss status/progress of Committee Goals**
  - **Next Member to come up with next topics for discussion**
7. **Recommendations to management**

**Dedicated Nursing Associates & DNA**  
**Safety Committee Agenda**

Meeting Date: 9/27/2023		Time meeting started:	10:45 AM
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Meeting Chairperson:	
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<u>Present</u>	<u>Absent</u>

Agenda for today's meeting was reviewed by all members:   x   Yes    No

Previous meeting minutes from (8/2023) were read and approved:   x   Yes    No

**Review of Accidents/Incidents Since the Last Meeting (employee, non-employee, vehicle accidents, near misses, property, & other)**

<b>Date</b>	<b>Injury Causation (Description)</b>	<b>Assignment/Facility</b>	<b>Injured Body Part (Body Part, Left/Right, Lower/Upper)</b>	<b>Follow Up (Communication, Contact Facility, Treatment, Education, etc.)</b>	<b>Recommended Corrective Action</b>	<b>Is Claim Ongoing? Current Outcome</b>
9/14/2023	IW's combative patient left their room and entered a different residents room. The IW followed the resident and attempted to get the resident back to their own room. The resident attempted to hit the other resident. The IW attempted to restrain the residents arms and the resident bit the IW's arm.	Contract  Echoing Hills Community Living  Assisted Living	Right Arm	Education Sent 9/14/2023:  Art of De-Escalation in Managing Aggressive Patients and Emotional Reactivity  Workplace Violence  Acknowledgement Received on 9/25/2023	N/A	Closed  Full Duty Release on 9/15/2023

**Status / Progress of Uncompleted Old Business**

<b><u>Old Business Item:</u></b>	<b><u>Updates:</u></b>
"NIOSH Occupational Hazard in Home Healthcare"	

**New Business (Round Table Discussion)**

<b><u>Committee Member Name:</u></b>	<b><u>Topic / Hazard Identified:</u></b>	<b><u>Responsibility Assigned To Whom &amp; Action To Be Taken:</u></b>
<i>Group</i>	<i>Discuss new incidents</i>	
<i>Group</i>	<i>Article on “6 Nurse Approved Ways to Protect Your Back on the Job”</i>	
<i>Group</i>	<i>Update on Goals</i>	

### **Status/Progress on Committee Goals**

<b><u>Goal:</u></b>	<b><u>Updates/Action to be taken:</u></b>

### **Other Reports or Guest Speakers**

<b><u>Guest Name:</u></b>	<b><u>Topic Discussed / Presented to the Group</u></b>

<b>Meeting Adjourned:</b>	9/27/2023 10:11
<b>Next Meeting:</b>	10/2023
<b>Meeting Minutes Completed By: Michael Mucci</b>	

- **A copy of these minutes & the agenda should be distributed to all company employees or posted where all employees have access to them.**
- **These meeting minutes should be attached to the corresponding agenda and sign-in sheet, and kept on file with your safety committee records.**
- **Please be certain that the date of the sign-in sheet, agenda, and minutes are all the same for each meeting.**

- *You must maintain these records for at least FIVE years.*