

Dedicated Nursing Associates & DNA
Safety Committee Meeting Minutes– Key Risk

Date of Meeting: 3/27/25

Time of Meeting: 3:30 PM

Location of Meeting: Suite 202 Conference Room or Teleconference. Conference Line:
Dial-in number(267) 930-4000 Host access 246225628 Participant access 363055801

1. **Roll Call**
2. **Review agenda for this meeting.**
3. **Review and approve last month's meeting minutes.**
4. **Review of workplace accidents that have occurred since the last meeting; discuss contributing cause, root cause, and corrective actions.**
5. **Review the status of old business and the committee's suggested corrective actions.**
 - **Article on "Preventing Patient-to-Worker Violence in Hospitals"**
6. **– New Business**
 - **Article on "Back Safety and Care for Nurses and Healthcare Workers"**
 - **Discuss workers comp issues and go over ones that are consistently happening**
 - **Discuss status/progress of Committee Goals**
 - **Next Member to come up with next topics for discussion**
 - **Vote in new members – Anthony Hixenbaugh**
7. **Recommendations to management**

Dedicated Nursing Associates & DNA
Safety Committee Minutes

Meeting Date: 3/27/2025		Time meeting started:	3:30 PM
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Meeting Chairperson:	Christina Zappa
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<u>Present</u>	<u>Absent</u>

Agenda for today’s meeting was reviewed by all members: __Yes __No

Previous meeting minutes from (02/2025) were read and approved: __Yes __No

Review of Accidents/Incidents Since the Last Meeting (employee, non-employee, vehicle accidents, near misses, property, & other)

Date	Injury Causation (Description)	Assignment/Facility	Injured Body Part (Body Part, Left/Right, Lower/Upper)	Follow Up (Communication, Contact Facility, Treatment, Education, etc.)	Recommended Corrective Action	Is Claim Ongoing? Current Outcome
02/26/2025	IW was assisting getting a combative patient back into her room with one other aide. While the patient, IW, and other aide were in the hallways, patient lunged at IW. Patient bit IW's L wrist and pulled her hair.	Selinsgrove Center, 1000 Route 522, Selinsgrove PA 17870 Contract	Left Wrist	IW went to ER (Evangelical Community Hospital) for initial treatment. Referred to follow-up with a psychologist. HR - Injury Education sent on 3/27/25- The Art of De-escalation in Managing Aggressive Patients and Emotional Reactivity -Patient Handling Guidelines for Uncooperative Patients	Follow-up with the caregiver that education was completed HR- Follow up with Kyle Magill . for the de-escalation policy from Selinsgrove once received Send it to the caregiver for review. Save policy in WC Training documentation	Open- IW returned to work on 3/3/2025 with no restrictions
03/07/2025	IW put their arm on the arm of the couch to give themselves leverage to stand up. Upon standing up, the IW felt a pop/pain in their elbow/arm.	Selinsgrove Center, 1000 Route 522, Selinsgrove PA 17870 Contract	Right Bicep	IW went to Urgent Care (Urgent Care Camp Hill) for initial treatment referred to follow-up with the hospital to receive an MRI. Received surgery on right bicep. Follow-up scheduled with Orthopedic on 3/25/25 & 4/22/2025.	Follow-up with the caregiver that education was completed Follow-up with the caregiver/ Key Risk on restrictions/ paperwork from the 3/25/2025 appointment.	Open- IW has not returned to work and has two follow-up appointments scheduled

				HR – Injury Education sent on 3/27/25 – Situation Awareness: Teaching Employees to Stay Alert		
03/14/2025	IW was using Hoyer lift for a 2-person assisted transfer into bed. IW increased the height of the lift. The lift then "jumped" and landed on IW's L foot.	St. Andrew's Village - 1155 Indian Springs Rd, Indiana PA 15701 Per Diem	Left Foot	<p>IW initial treatment at ER (Indiana Regional Medical Center), scheduled follow-up with an orthopedic on 3/21/2025. Modified duty until next appointment (4/2/25)</p> <p>HR - Injury Education sent on 3/27/25 Situation Awareness: Teaching Employees to Stay Alert on the Job</p> <p>Safe Patient Handling and Mobility</p> <p>Proper use of a Hoyer Lift</p>	<p>Follow up with caregiver.</p> <p>HR- Follow up caregiver after 4/2/25 for restrictions.</p>	Open- IW has not returned to work.
03/17/2025	IW was getting ready to serve lunch. Lemonade was empty. IW went to make new lemonade. When pulling the lid off a new Container, IW cut their R middle finger along the edge of the container.	Selinsgrove Center, 1000 Route 522, Selinsgrove PA 17870 Contract	Right Middle Finger	<p>IW went to ER (Evangelical Community Hospital) for cut finger. No follow schedule.</p> <p>HR - Injury Education sent on 3/27/25 - Situation Awareness: Teaching Employees to Stay Alert on the Job. -NIOSH Slip, Trip and Fall Prevention</p>	Follow-up with Key Risk to see what needs to be completed to have the claim closed.	Open- IW has returned to work with no restrictions, no follow-up appointments

03/17/2025	IW went to make patient's bed and IW tripped over the bed brakes on the corner post of the bed. IW fell and landed on R wrist and R hip while attempting to catch herself during the fall.	Homestead Village - 1800 Village Circle, Lancaster PA 17603 Per Diem	Right Hip and Right Wrist	IW did not seek any medical treatment. HR - Injury Education sent on 3/27/25 Situation Awareness: Teaching Employees to Stay Alert on the Job	Follow up with caregiver. Follow up with caregiver to receive refusal of treatment back	Closed- Report only
03/20/2025	IW and another aid were transporting a patient from the toilet to their wheelchair when IW felt a pull/strain in the neck/ shoulders	Harmony at State College - 121 Havershire Blvd, State College PA 16803 Per Diem	Neck/ Shoulders	IW initial treatment at ER (Lock Haven ER) Has no follow-ups scheduled. HR – Situation Awareness: Teaching Employees to Stay Alert on the Job Safe Patient Handling and Mobility Stop Turning Nurses into Patients	Follow-up with the caregiver to confirm completion of education.	Closed- IW has returned to work.
03/27/2025	The patient pulled back on the IW that was trying to assist them out of bed. Felt a pull in her lower/ mid back.	2480 South Grande Blvd., Greensburg PA 15501	Middle/ Lower back	IW went to MedExpress for initial treatment. HR to send recommended corrective action to Heidi Zedlar for review and approval.		Open-employee released to full duty 3/31/2024

Status / Progress of Uncompleted Old Business

<u>Old Business Item:</u>	<u>Updates:</u>
<i>"Preventing Patient-to-Worker Violence in Hospitals"</i>	

New Business (Round Table Discussion)

<u>Committee Member Name:</u>	<u>Topic / Hazard Identified:</u>	<u>Responsibility Assigned To Whom & Action To Be Taken:</u>
<i>Group</i>	<i>Discuss new incidents</i>	
<i>Group</i>	<i>Article on “Back Safety and Care for Nurses and Healthcare Workers”</i>	
<i>Group</i>	<i>Vote to add Anthony Hixenbaugh to Committee</i>	
<i>Group</i>	<i>Update on Goals</i>	

Status/Progress on Committee Goals

<u>Goal:</u>	<u>Updates/Action to be taken:</u>

Other Reports or Guest Speakers

<u>Guest Name:</u>	<u>Topic Discussed / Presented to the Group</u>

Meeting Adjourned:	3:58pm
Next Meeting:	4/2025
Meeting Minutes Completed By: Anthony Hixenbaugh	

- *A copy of these minutes & the agenda should be distributed to all company employees or posted where all employees have access to them.*
- *These meeting minutes should be attached to the corresponding agenda and sign-in sheet, and kept on file with your safety committee records.*
- *Please be certain that the date of the sign-in sheet, agenda, and minutes are all the same for each meeting.*
- *You must maintain these records for at least FIVE years.*