

Dedicated Nursing Associates & DNA
Safety Committee Meeting Agenda– Key Risk

Date of Meeting: 2/24/25

Time of Meeting: 1:00 PM

Location of Meeting: Suite 202 Conference Room or Teleconference. Conference Line: 267-930-4000, Participant Code: 450-366-173

1. **Roll Call**
2. **Review agenda for this meeting.**
3. **Review and approve last month's meeting minutes.**
4. **Review of workplace accidents that have occurred since the last meeting; discuss contributing cause, root cause, and corrective actions.**
5. **Review the status of old business and the committee's suggested corrective actions.**
 - **Article on "Slip, Trip, and Fall Prevention"**
6. **– New Business**
 - **Article on "Preventing Patient-to-Worker Violence in Hospitals"**
 - **Discuss workers comp issues and go over ones that are consistently happening**
 - **Discuss status/progress of Committee Goals**
 - **Next Member to come up with next topics for discussion**
 - **Vote in new members – Brittany Kaiser and Kia Clayton**
7. **Recommendations to management**

Dedicated Nursing Associates & DNA
Safety Committee Agenda

Meeting Date: 2/24/2025		Time meeting started:	1:00 PM
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Meeting Chairperson:	
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<u>Present</u>	<u>Absent</u>

Agenda for today's meeting was reviewed by all members: __Yes __No

Previous meeting minutes from (01/2025) were read and approved: __Yes __No

Review of Accidents/Incidents Since the Last Meeting (employee, non-employee, vehicle accidents, near misses, property, & other)

Date	Injury Causation (Description)	Assignment/Facility	Injured Body Part (Body Part, Left/Right, Lower/Upper)	Follow Up (Communication, Contact Facility, Treatment, Education, etc.)	Recommended Corrective Action	Is Claim Ongoing? Current Outcome
01/30/2025	The IW was assisting with showering a resident when they became combative. The resident began pinching and scratching the IW. The IW was trying to keep her from rolling over and felt pain in her back.	St. Anne Home – LTC Facility – Contract Assignment	Strain of Back	Received light-duty work restrictions at both initial treatment visit and at follow-up visit at MedXpress on 2/15/25. HR to send recommended corrective action to Heidi Zedlar for review and approval.	How to Respond to Combative Clients/Patients (review sent) De-escalating Look into whether resident was known to be combative (look on her incident report – send to HZ)	Open – off work due to light duty restrictions.
02/01/2025	Resident became agitated and bit IW's R arm	QLS – Apollo – LTC Facility – Contract Assignment	Contusion of R Arm	Report-only injury, no follow up treatment. HR to send recommended corrective action to Heidi Zedlar for review and approval.	De-escalation – if we saw the resident becoming agitated, maybe de-escalation could have helped prevent the bite. From facility standpoint – what is QLS' de-escalation protocol or combative patient protocol	Closed – Report-only
02/06/2025	IW was assisting with combative resident. 2 other employees present to assist - 1 aide and 1 nurse. When trying to transfer resident from bed to chair, the resident began	QLS – Apollo – LTC Facility – Per Diem Assignment	Contusion/Struck – Skull/Nose	IW went to ER (UPMC East) for initial treatment. IW had no restrictions and had no missed time. IW has returned to work. HR to send recommended corrective action to	De-escalation – if we saw the resident becoming agitated, maybe de-escalation could have helped prevent the bite.	Open for Medical only – IW has returned to work without restrictions

	kicking and kicked IW in the head in the center of the face/nose.			Heidi Zedlar for review and approval.	From facility standpoint – what is QLS’ de-escalation protocol or combative patient protocol	
02/06/2025	IW was struck/hit in the back by resident when attempting to strap resident’s feet for a transfer to use the bathroom.	Lutheran Senior Life – Passavant Community – LTC Facility – Contract Assignment	Contusion/Struck – Back	Report-only injury, no follow up treatment. HR to send recommended corrective action to Heidi Zedlar for review and approval.	Is the person in a wheelchair already? Was it a belt-alarm? What was they being strapped into? Awareness of surroundings and following orders for 2-person assist.	Closed – Report-only

Status / Progress of Uncompleted Old Business

<u>Old Business Item:</u>	<u>Updates:</u>
<i>“Slip, Trip, and Fall Prevention”</i>	

New Business (Round Table Discussion)

<u>Committee Member Name:</u>	<u>Topic / Hazard Identified:</u>	<u>Responsibility Assigned To Whom & Action To Be Taken:</u>
<i>Group</i>	<i>Discuss new incidents</i>	
<i>Group</i>	<i>Article on “Preventing Patient-to-Worker Violence in Hospitals”</i>	
<i>Group</i>	<i>Vote to add Brittany Kaiser and Kia Clayton to Committee</i>	
<i>Group</i>	<i>Update on Goals</i>	

Status/Progress on Committee Goals

<u>Goal:</u>	<u>Updates/Action to be taken:</u>

Other Reports or Guest Speakers

<u>Guest Name:</u>	<u>Topic Discussed / Presented to the Group</u>

Meeting Adjourned:	
Next Meeting:	3/2025
Meeting Minutes Completed By: Christina Zappa	

- **A copy of these minutes & the agenda should be distributed to all company employees or posted where all employees have access to them.**
- **These meeting minutes should be attached to the corresponding agenda and sign-in sheet, and kept on file with your safety committee records.**
- **Please be certain that the date of the sign-in sheet, agenda, and minutes are all the same for each meeting.**
- **You must maintain these records for at least FIVE years.**